

## Image Consent Authorisation

### Form No. 1370.001.E.R

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I consent to and authorise City of Darwin, and all persons acting with their authority, to use, reproduce, distribute and publish images of my likeness and recordings for promotional and advertising purposes; public relations; community engagement and outreach; and for recording City of Darwin events and activities.

I agree that City of Darwin may do any of these things using any format, in full or in part, and with any form of alteration without restriction.

I release City of Darwin and all persons acting with their authority from any claims or liability relating to City of Darwin's use of my photographs, images, words, artwork, or video or audio recordings.

The permission will continue until I revoke permission in writing to City of Darwin. In the situation where permission is revoked, every effort will be made to remove the image from future distribution; however, this may not be possible or practical in some situations.

Name:	Signature:
Date:	Tel:
Email:	Over 18: Yes/No
Comments:	

#### If under 18 - signature of parent/guardian required

Full name of parent/guardian:	Signature:
Date:	Tel:

#### Staff Use Only

Photographer name	
Email:	Phone:
Description of job and person:	

City of Darwin  
 Civic Centre  
 Harry Chan Avenue  
 Darwin NT 0800  
 ABN 11 503 313 301

Postal  
 Telephone  
 Facsimile  
 Email  
 Website

GPO Box 84, Darwin NT 0801  
 (08) 8930 0300  
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 darwin@darwin.nt.gov.au  
 www.darwin.nt.gov.au



# Image Consent Authorisation

## Form No. 1370.001.E.R

### IMAGE CONSENT INFORMATION SHEET

City of Darwin is collecting your information to obtain permission to use photos, video and/or audio recordings of you in our advertising, documents, promotional materials, websites and social media accounts.

Photos, video and/or audio recordings or other personal information described in this form may be supplied to City of Darwin staff, contractors, or service providers (i.e. graphic designers), engaged by City of Darwin to produce these materials, but will not be provided to any other person or organisation for purposes other than described.

The images or audio recording and a copy of the talent release form may also be stored on City of Darwin's Image Library.

#### What will happen to images of my likeness once they are taken?

City of Darwin will store images of your likeness digitally in its image library database. The image consent authorisation form that you signed will be filed with images of your likeness.

Once stored in the database, images of your likeness may be used by City of Darwin for a wide variety of purposes, ongoing, until advised otherwise by you in writing.

#### Who can use images of my likeness?

Images of your likeness cannot be shared with any person, organisation, or company outside City of Darwin without your express permission. This includes private companies, political parties, and charitable organisations.

#### Where will images of my likeness or audio be used?

Images of your likeness may be used in a variety of applications. Some of the typical places could include printed brochures and flyers, newspaper advertising, magazines and journals, television commercials, radio commercials, events and displays, newsletters, websites and social media channels, outdoor billboards and banners, bus advertising and others as required.

Images of your likeness may be used in situations that are unrelated to the original purpose for which they were taken.

#### How do I request my photos to be taken off the database?

You can revoke your consent at any time. Please send an email to [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au) to let us know. While every effort will be taken to unpublish images of your likeness, there may be cases where this is not possible.

Please refer to our [Privacy Statement](#) should you wish to request access to your photos held by City of Darwin, or if you would like to further information about how we collect and handle personal information.

#### Document Control

1370.001.E.R Form – Image Management Form		Responsible Officer: Chief Executive Officer	
Version	Adoption Date	History	Next Review Date
1	11/04/2023	<i>Adopted</i>	11/04/2027

